

Overview and Scrutiny Committee

2017 / 18 Programme of Work

Scrutiny topic	Member Sponsor	Lead Officer	Scope of Scrutiny
Provision of Healthcare Services - Maldon Health Hub	Councillor S J Savage Councillor Mrs M E Thompson	Chief Executive	<p>The Mid Essex Clinical Commissioning Group (CCG) has now concluded their engagement programme to talk about their Home First plans. Conclusions from this will be provided as a verbal update to the meeting.</p> <p>Work is now underway to progress work on the procurement strategy and the options appraisal for the facilities to be delivered on the proposed Health Hub site.</p> <p>The Outline Business Case is due to be completed by March and the Council are in discussion with the CCG to begin to assess the business case for the Council to fund and develop the new facility.</p> <p>Mid Essex Health Trust (MEHT) are now more proactive in their involvement in the project. Two senior officers are now directly involved in project delivery.</p> <p>An update report is scheduled to go before the January 2018 Finance and Corporate Services Committee (F&CS) and Community Services Committee meetings.</p>
Provision of Healthcare Services - recruitment and retention of GPs)	Councillor N R Pudney Councillor Mrs M E Thompson	Chief Executive	<p><u>Heybridge Surgery</u> An update is awaited from the CCG's Project Manager on delivery of the Heybridge primary care estate project.</p> <p><u>Maldon Surgery</u> This development is to be located within the new Health Hub, so is contingent upon progress of this project.</p> <p><u>Dengie Surgeries</u> An update is awaited from the CCG on delivery of primary care estate projects for the Dengie Peninsula.</p> <p><u>GP Recruitment</u> Representatives of the Mid Essex CCG and both Maldon primary care practices are scheduled to attend the January meeting of the Committee to provide an update on GP recruitment.</p>

APPENDIX 1

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Section 106	Councillor Mrs M E Thompson	Chief Executive	It was noted that the Committee would receive an update on Section 106 Agreements on a six monthly basis – next report due in February 2018 .
Planning Enforcement	Councillor M W Helm with assistance from Councillor R P F Dewick	Chief Executive	<p>The scope of the review for planning enforcement is a review of the Council’s approach to initiating legal action on enforcement cases, sign off of that action and the Council’s approach to risk assessment on cases at the outset and as they progress.</p> <p>This will be reported at the meeting in March 2018.</p>
Primary school education in the District	Councillor Mrs M E Thompson	Director of Customers and Community	<p>To understand the standards of education being provided in the Maldon District at primary level, the Committee received a report at its meeting in January 2017 and a presentation from education providers including Essex County Council. The Committee agreed at this meeting that the scrutiny should be re-visited at a future date.</p> <p>Following a meeting with the scrutiny sponsor, Councillor Mrs Thompson, it was decided to defer the item until January 2018 as the Revd. Elbourne (Chelmsford Diocese) was unavailable for the October meeting. The delay will enable both the County Council and the Church to update Members on educational performance in the Maldon District during 2017.</p>
Procurement and Delivery of the 16/17 Capital Programme	Councillor M W Helm	Director of Resources	<p>The Chairman proposed a new item of scrutiny be added to the work programme to incorporate all capital projects to review whether they were being delivered on time and on budget along with any issues regarding procurement.</p> <p>See report on the agenda (January 2018).</p>
Administration of Council River Moorings, Leases and Licenses	Councillor P G L Elliott	Director of Customers and Community	<p>It was requested that a report be brought back to the Committee to show a breakdown in the moorings and berths in the ownership of the Council, fees chargeable for each, whether they have been collected, and whether the vessels had the necessary insurance cover.</p> <p>The report will be prepared for the March 2018 meeting of the Committee.</p>

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Internal and External Communication	Councillor S J Savage Councillor M S Heard	Corporate Leadership Team	<p>It was requested that a report be brought back to the Committee on the Council’s approach to internal and external communications. The scrutiny will include:</p> <ul style="list-style-type: none"> • the email system; • telephone communication via the Council’s contact centre; • how the Council can improve the website; • some examples of other authorities’ approach to communication; • the Council’s Digital strategy. <p>The report will be prepared for the February 2018 meeting of the Committee.</p>
Empty homes returned to use	Councillor P G L Elliott	Strategic Housing Manager	<p>It was requested that a report be brought back to the Committee on the Council’s approach to returning empty homes to use for the February 2018 meeting of this committee.</p>
Staff Sickness	Councillor N R Pudney Councillor Mrs P A Channer	Director of Resources	<p>Following receipt of the Quarter 2 Performance Report members with particular reference to levels of sickness absence of the Committee requested that this item is looked at again. A meeting has been arranged to discuss this further with Members and Officers.</p>